

YEAR 10

ACCOUNTING

CURRICUUM OVERVIEW 2019-20

<p>❖ TERM ONE</p>	<ul style="list-style-type: none">❖ The purpose of accounting<ul style="list-style-type: none">• The double entry system of book-keeping• Business documents• Books of prime (original) entry• The ledger• The trial balance❖ Financial statements without adjustments.	<p>BYOD: Students are divided into two teams. They are asked to prepare MCQs from past papers in the website and then raise questions to each other which provide them an easy learning atmosphere in the class room.</p>
<p>TERM TWO</p>	<ul style="list-style-type: none">❖ Capital and revenue expenditure and receipts• Accounting for depreciation and disposal of non-current assets• Other payables and other receivables• Bad debts and provision for doubtful debts❖ Preparation of financial statements	
<p>TERM THREE</p>	<ul style="list-style-type: none">❖ Manufacturing accounts❖ Bank reconciliation	<p>BYOD: Students are asked to identify the common transactions in a bank related to business. Using laptop, they can see how the activities are carried out, the documents used in banking transactions, how cheque</p>

		is to be written, ways by which cheque gets dishonoured etc. After discussion in groups, they present their findings in PPT.
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